

Appendix 1 - Analysis of Budget by Group Manager Unit

	Full Year Budget	Q1 Budget Position	Q1 Actual Position	Budget Under / (over) spend	Budget Variance %	Notes
Chief Executive	0	45,858	59,089	(13,231)	(29)	
Employees	233,545	58,326	58,312	14	0.0	
Premises	0	0	0	0	0.0	
Transport	2,099	527	383	144	27.3	
Supplies & Services	4,680	628	393	235	37.3	
Payments to Third Parties	2,000	0	0	0	0.0	
Support Services	(187,864)	0	0	0	0.0	
Income	(54,460)	(13,623)	0	(13,623)	0.0	1

1) A Savings plan target of £54k included in the income budget has not yet been realised. Opportunities to deliver this savings plan continues to be investigated, including discussions with partners.

Corporate Services	622,122	338,133	325,001	13,132	4	
Employees	857,265	214,341	204,200	10,141	4.7	2
Premises	0	0	0	0	0.0	
Transport	5,827	1,464	1,043	421	28.7	
Supplies & Services	402,803	114,627	111,774	2,853	2.5	
Payments to Third Parties	81,154	7,701	8,483	(782)	(10.2)	
Support Services	(764,144)	0	0	0	0.0	
Depreciation	43,717	0	0	0	0.0	
Income	(4,500)	0	(500)	500	100.0	

2) The variance on employee costs is in respect of vacant posts within ICT, which have since been filled. Also there are savings from maternity leave within policy and communications team.

Democratic Services	1,613,572	186,681	161,918	24,763	13	
Employees	231,677	57,902	41,389	16,513	28.5	3
Premises	0	0	0	0	0.0	
Transport	17,752	4,443	3,180	1,263	28.4	
Supplies & Services	442,121	117,445	114,231	3,214	2.7	
Payments to Third Parties	36,700	7,017	3,141	3,876	55.2	
Support Services	884,354	0	0	0	0.0	
Depreciation	1,468	0	0	0	0.0	
Income	(500)	(126)	(22)	(104)	82.5	

3) Vacant post has not been filled on a permanent basis. Temporary staff have been utilised and overtime worked during elections and annual canvass in order to make the most flexible and efficient use of the budget available during peak workloads.

Deputy Chief Executive	0	28,875	29,885	(1,010)	(3)	
Employees	112,217	28,076	27,966	110	0.4	
Premises	0	0	0	0	0.0	
Transport	2,012	506	528	(22)	(4.3)	
Supplies & Services	2,750	293	1,391	(1,098)	(374.7)	
Support Services	(116,979)	0	0	0	0.0	
Income	0	0	0	0	0.0	

Development Services	1,265,901	124,511	44,179	80,332	65	
Employees	1,488,347	372,032	334,997	37,035	2.7	4
Premises	41,470	5,986	7,583	(1,597)	(8.9)	
Transport	46,735	11,701	8,449	3,252	16.7	
Supplies & Services	320,359	58,799	56,334	2,465	(6.4)	
Payments to Third Parties	301,850	8,810	14,198	(5,388)	10.9	
Support Services	406,220	0	0	0	0.0	
Depreciation	37,761	0	0	0	0.0	
Income	(1,376,841)	(332,817)	(377,381)	44,564	(0.6)	5

4) Employee Costs are showing an underspend due to staff turnover and changes in employment patterns in the quarter

5) Planning income is significantly above the budgeted income for the quarter

Environmental and Housing	3,897,379	551,194	580,041	(28,847)	(5)	
Employees	914,515	228,808	256,166	(27,358)	(12.0)	6
Premises	3,500	637	0	637	100.0	

Transport	29,432	7,366	5,682	1,684	22.9	
Supplies & Services	138,823	72,046	73,088	(1,042)	(1.4)	
Payments to Third Parties	3,946,671	966,834	983,388	(16,554)	(1.7)	7
Support Services	503,327	0	0	0	0.0	
Depreciation	95,481	0	0	0	0.0	
Income	(1,734,370)	(724,497)	(738,283)	13,786	(1.9)	8

6) Employee costs relate to the use of agency contractor cover during the period that operationally critical staff have been on long-term sick. Recently there has been positive moments with some returning to work albeit on a managed return.

7) Payments to Third Parties mostly relates to additional costs incurred in the hire of an additional vehicle and extra crew to help deal with new bin deliveries and collection of bulky waste.

8) Income is up on private hire licensing and also incentive grants for recycling from Gloucestershire CC.

Finance and Asset	1,553,930	616,161	568,958	47,203	8	
Employees	2,361,371	518,602	496,702	21,900	4.2	9
Premises	488,046	289,945	269,341	20,604	7.1	10
Transport	9,237	2,363	2,517	(154)	(6.5)	
Supplies & Services	491,408	133,717	135,022	(1,305)	(1.0)	
Payments to Third Parties	480,185	67,087	62,096	4,991	7.4	
Support Services	(868,022)	0	0	0	0.0	
Depreciation	282,832	0	0	0	0.0	
Income	(1,571,127)	(395,553)	(396,724)	1,171	(0.3)	
Treasury Mg Activity	(120,000)	0	4	(4)	100.0	

9) Savings have been made on the staffing requirement of Cascades prior to their transfer to the Tewkesbury Leisure Centre. In addition, savings have also been made against vacant posts and maternity cover in finance and property services. These posts have now been filled on a permanent basis.

10) Savings have been made on utilities across the property portfolio in the first quarter. In addition, successful business rate appeals in respect of car parks and the public offices have reduced the council's liability in this area.

One Legal	0	258,780	278,504	(19,725)	(8)	
Employees	1,185,751	296,796	295,273	1,522	0.5	
Premises	0	0	0	0	0.0	
Transport	22,368	5,634	3,440	2,194	38.9	
Supplies & Services	94,511	6,985	5,363	1,622	23.2	
Payments to Third Parties	10,660	2,615	1,011	1,604	61.3	
Support Services	(270,237)	0	0	0	0.0	
Income	(1,043,053)	(53,250)	(26,583)	(26,667)	50.1	11

11) Income currently below budget for the quarter, however expectation is that additional income generating activity through the remainder of the year will result in achieving the full income target.

Revenues and Benefits	1,016,490	1,254,235	1,242,824	11,411	1	
Employees	803,273	200,978	198,641	2,337	1.2	
Transport	9,967	2,493	2,413	80	3.2	
Supplies & Services	134,406	20,139	22,733	(2,594)	(12.9)	
Payments to Third Parties	26,750	82	2,678	(2,596)	(3,165.3)	
Transfer Payments - Benefits Service	18,989,000	5,810,633	5,815,066	(4,433)	(0.1)	
Support Services	413,345	0	0	0	0.0	
Depreciation	9,247	0	0	0	0.0	
Income	(19,369,498)	(4,780,090)	(4,798,707)	18,617	(0.4)	12

12) The service has benefited from additional government grants and other income which were not in the budget. The collection rates on certain income is currently also showing to be slightly ahead of budget.